

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION  
March 23, 2004**

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**FROM: BARBARA HALSEY, DIRECTOR  
JOBS AND EMPLOYMENT SERVICES DEPARTMENT**

**SUBJECT: AMENDMENT NO 1 TO MASTER AGREEMENT #03-1262 WITH WORKFORCE  
INVESTMENT ACT ELIGIBLE TRAINING PROVIDER-SKYWAY TRUCKING  
SCHOOL**

**RECOMMENDATION:** Approve Amendment No. 1 to Master Agreement # 03-1262 to the individual agreement with Skyway Trucking School-03WA8C, a Workforce Investment Act (WIA) Eligible Training Provider (ETP), to increase the total compensation amount by \$50,000 to a not to exceed amount of \$75,000.

**BACKGROUND INFORMATION:** On November 12, 2003 the Board of Supervisors approved a master agreement with forty (40) vendors certified by the State and approved as providers on the County Eligible Training Provider List (ETPL). San Bernardino County Local Workforce Investment Board (LWIB) is mandated under the Workforce Investment Act (WIA) of 1998 to provide vocational training activities to eligible participants through an Individual Training Account Process. The ETPL is used during each fiscal year for referral of WIA participants under an Individual Training Accounts Program. Employment Resource Center staff initiate referrals, which establish an Individual Training Account (ITA) for the participant and sets up a benchmark payment process for vendor payments up to \$25,000. The ETP considered in this Board Item has received referrals that are projected to exceed the \$25,000 threshold. This amendment increases the total contract amount from \$25,000 to a not to exceed amount of \$75,000 through June 30, 2004. Skyway Trucking School provides training and certification in truck driving occupations. It is anticipated that increasing the not to exceed limit to \$75,000 will adequately address the customers' demand for this service.

Approval of this amendment will allow the Jobs and Employment Services Department to continue to adhere to a WIA mandated customer-focused system that allows customers to choose a training service and be in compliance with County Ordinance 14.0113.

**REVIEW AND APPROVAL BY OTHERS:** The amendment was reviewed and approved as to form by Deputy County Counsel Regina A. Coleman (387.3266) on March 8, 2004. This item was also reviewed by the County Administrative Office, Patricia M. Cole, Administrative Analyst (387.5346) on March 12, 2004.

**FINANCIAL IMPACT:** Funding for the proposed training services are included in the Department's FY 2003-2004 Budget, SAC-JOB and is fully funded through the Federal Workforce Investment Act of 1998 and will result in no local cost to the County.

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action on the basis that the training services to be provided will be fully funded by Department of Labor funds that are not in jeopardy.

**SUPERVISORIAL DISTRICT (S):** First

**PRESENTER:** Barbara Halsey, Director, JESD. (909.388.4389)

Record of Action of the Board of Supervisors

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